



University of Kota, Kota

MBS Marg, Kabir Circle, Vivekanand Nagar, Kota

Ph No.-0744-2472912 e-mail ID:- fo.uok2003@gmail.com

Bid Inviting Notice

NIT NO. F () ESTATE/UOK/2019/ 10025

Date: 01/02/19

(NIB NO. 52/2018-19)

University of Kota, Kota hereby invites E-bid for “**Annual repairs & Maintenance of Electric system (Supplying & Fixing of required articles) Uok, Kota for the year 2018-19.**” The bid may be downloaded from 05/02/19 (11.00AM) and last date of submission of the bid is 16/02/19 (11.00AM). Details of the same may be seen on **http.sppp.rajasthan.gov.in** or **http://eproc.rajasthan.gov.in** or University website www.uok.ac.in

Registrar



University of Kota, Kota

MBS Marg, Kabir Circle, Vivekanand Nagar, Kota

Ph No.-0744-2472912 e-mail ID:- fo.uok2003@gmail.com

NIT NO. F () ESTATE/UOK/2019/ 10025

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"NOTICE INVITING TENDER (ON LINE)" (SR FORM-14, RULE 68 OF GFAR-II)

University of Kota, Kota invites e-tender/bid under Rajasthan Transparency in Public Procurement Act, 2012 & Rules, 2013 for supply/hiring of following goods/services from experienced, technically and financially sound & reputed bidders fulfilling eligibility criteria through e-tendering system as described in the bid document as appended below:-

S.No.	Name of goods/services	Specifications/scope of work	Estimated cost	Bid Security	Tender fee	RISL Processing fee	Work Completion Period
1	"Annual repairs & Maintenance of Electric system (Supplying & Fixing of required articles) Uok kota, Kota for the year 2018-19."	As per BOQ	Rs. 9.00 Lakh	Rs 18000.00	Rs. 500/-	Rs.500/-	1 year

Important dates for downloading and submitting the e-tender are as follows:-

Date and time of downloading of bid document	05/02/19 (11.00AM) to 16/02/19 (11.00 AM)
Date and time of on-line submission of bid	05/02/19 (11.00AM) to 16/02/19 (12.00 PM)
Last date of physical submission of Bid Security, Tender fee and RISL processing fee	16/02/19 (1.00 PM)
Date and time of on-line opening of Prequalification/Technical Bid	16/02/19 (03.00 PM)
Date and time of on-line opening of Price Bid in the office of Comptroller, University of Kota, Kota	To be informed separately

Instructions to bidder:-

- The bid documents, terms and conditions may be seen and downloaded from the web site www.eproc.rajasthan.gov.in, www.sppp.raj.nic.in, www.uok.ac.in.
- The Interested bidders may submit their on-line bids along with separate Demand Drafts drawn in favour of "Registrar, University of Kota, Kota" payable at Kota towards the cost of Tender Fee (non-refundable) and RISL Processing Fee (Non-refundable) demand draft shall be in favour of "Managing Director, RISL" payable at Jaipur. A separate Demand Draft of Bid Security(Refundable) shall be in favour of Registrar, University of Kota, Kota.
- The above demand drafts must reach physically in the office of Procurement Entity, University of Kota, Kota on or before last date as mentioned above failing which bids shall not be considered.
- Bidders, having digital signature certificate (DSC) as per IT Act, 2000 to sign their electronic Bids, shall submit their offer on-line on www.eproc.rajasthan.gov.in with in stipulated time and date mentioned herein above. Bids shall not be accepted personally. The Bids will be opened on the same date and time before purchase committee in the presence of bidder or their authorized representative who may be present.
- In the event of the specified dates being a holiday, the activities assigned on that date may be carried out on next working day on the same time.
- University of Kota, Kota is not bound to accept the lowest bid and may reject any bid or any part of the bid without assigning any reason therefore.
- Bids received after the prescribed time and date will not be considered.
- The bidders shall have to submit Sales Tax Registration number along with copy of Sales Tax Clearance Certificate from the Commercial Taxes Officer concerned without which the bids will not be considered.
- Validity: - 90 days from the opening of Technical bid.
- In case of any query, the undersigned (Procurement Entity) may be contacted at 0744-2470880/2472934 or e-mail at Estate.uok@gmail.com

(Registrar)



University of Kota, Kota

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TECHNICAL BID Part-A

	Bid for (Name of work for which the tender is submitted.	“Annual repairs & Maintenance of Electric system (Supplying & Fixing of required articles) Uok, Kota for the year 2018-19.”
1.	NIT Dispatch No & Date Date Bid for Advertising Agency
2.	Address of Procurement Entity	Registrar, University of Kota, Kota Contact No 0744-2472934 Email id :- registrar@uok.ac.in
3.	Name and address of the bidder submitting the tender (Photo ID Proof shall be attached)	
4.	PAN Card No. (Copy shall be enclosed)	
5.	GST registration no. (Copy shall be enclosed)	
6.	The tender fee amounting to Rs.500/- has been deposited vide Demand Draft in favour of Registrar, University of Kota	Demand Draft Number..... Bank Dated.....
7.	The Bid Security amounting to Rs. 26,000/- has been deposited vide Demand in favour of Registrar, University of Kota	Demand Draft Number..... Bank Dated.....
8.	The RISL Processing Fee amounting to Rs.500/- in favor of Managing Director RISL, Jaipur	Demand Draft Number..... Bank Dated.....
9.	Govt. registration.	
10.	Experience (Certificate issued by the competent authority shall be attached)	
11.	Form A, B, C & D as prescribed in Rajasthan Transparency in Public Procurement Rules, 2013 duly signed shall be enclosed.	

Enclosures :-

- (i) Copy of Photo ID Proof, PAN Card, GST registration Copy, Govt. registration Copy.
- (ii) Work experience certificate issued by the competent authority.
- (iii) Form A, B, C & D
- (iv) Bid Security, Tender Fee, Processing Fee as above.

Signature of the bidder with Seal

Date:.....

Place:.....

Name of work:- “Annual repairs & Maintenance of Electric system (Supplying & Fixing of required articles) Uok, Kota for the year 2018-19.”

Part-A

Rate as per B.S.R. 2013 Electrical.

S. N.	Item	Qty	Rate	Amount
1.	Wiring of light point/ fan point/ exhaust fan point/ call bell point with 1.5 sq. mm nominal size FR PVC insulated unsheathed flexible copper conductor 1.1 kV grade and 1.5 sq. mm nominal size FR PVC insulated unsheathed flexible copper earth conductor 1.1 kV grade (IS:694) of approved make on surface ISI marked (IS:14927 P - II) PVC casing capping & it's accessories, round tiles,18 SWG M.S. box with earth terminal, 6 A switch, 3.0 mm thick ISI marked phenolic laminated sheet, zinc plated / brass screws, cup washers, making connections, testing etc. as required. G-1 a. Short point (up to 3 mtr.)	20	194.00 P. point	3880.00
2.	Wiring of light point/ fan point/ exhaust fan point/ call bell point with 1.5 sq. mm nominal size FR PVC insulated unsheathed flexible copper conductor 1.1 kV grade and 1.5 sq. mm nominal size FR PVC insulated unsheathed flexible copper earth conductor 1.1 kV grade (IS:694) of approved make on surface ISI marked (IS:14927 P - II) PVC casing capping & it's accessories, round tiles,18 SWG M.S. box with earth terminal, 6 A switch, 3.0 mm thick ISI marked phenolic laminated sheet, zinc plated / brass screws, cup washers, making connections, testing etc. as required. G-1 b. Medium point (up to 6 mtr.)	20	293.00 P. point	5860.00
3.	Wiring of light point/ fan point/ exhaust fan point/ call bell point with 1.5 sq. mm nominal size FR PVC insulated unsheathed flexible copper conductor 1.1 kV grade and 1.5 sq. mm nominal size FR PVC insulated unsheathed flexible copper earth conductor 1.1 kV grade (IS:694) of approved make on surface ISI marked (IS:14927 P - II) PVC casing capping & it's accessories, round tiles,18 SWG M.S. box with earth terminal, 6 A switch, 3.0 mm thick ISI marked phenolic laminated sheet, zinc plated / brass screws, cup washers, making connections, testing etc. as required. G-1	50	415.00 P. point	20750.00
4.	S&F following sizes of ISI marked (IS:14927 P-II) PVC casing capping along with accessories like coupler, inner, outer, elbow, square box, tee etc. on surface with screws, expansion fasteners as required. G-1 Long point (up to 10 mtr..)	500	28.00 Per mtr	14000.00

5.	Supplying and drawing FR PVC insulated & unsheathed flexible copper conductor ISI marked (IS:694) of 1.1 kV grade and approved make in existing surface or recessed conduit/casing capping including making connections etc. as required. a. 1 x 1.5 sq.mm	200	26.00 Per mtr	5200.00
6.	Supplying and drawing FR PVC insulated & unsheathed flexible copper conductor ISI marked (IS:694) of 1.1 kV grade and approved make in existing surface or recessed conduit/casing capping including making connections etc. as required. b. 2 x 1.5 sq.mm	500	14.00 Per mtr	7000.00
7.	Supplying and drawing FR PVC insulated & unsheathed flexible copper conductor ISI marked (IS:694) of 1.1 kV grade and approved make in existing surface or recessed conduit/casing capping including making connections etc. as required. c. 2 x 2.5 sq. mm. + 1x1.5sqmm	300	53.00 Per mtr	15900.00
8.	Supplying and drawing FR PVC insulated & unsheathed flexible copper conductor ISI marked (IS:694) of 1.1 kV grade and approved make in existing surface or recessed conduit/casing capping including making connections etc. as required. d. 2 x 4.0 sq. mm. + 1 x 2.5 sq. mm	500	77.00 Mtr	38500.00
9.	Supplying and drawing FR PVC insulated & unsheathed flexible copper conductor ISI marked (IS:694) of 1.1 kV grade and approved make in existing surface or recessed conduit/casing capping including making connections etc. as required. 2x6 Sq. mm + 1x2.5 Sq. mm.	200	109.00 Mtr.	21800.00
10.	Supplying and drawing FR PVC insulated & unsheathed flexible copper conductor ISI marked (IS:694) of 1.1 kV grade and approved make in existing surface or recessed conduit/casing capping including making connections etc. as required. 2x10 Sq. mm	100	154.00 Mtr.	15400.00
11.	Supplying and fixing of power plug point accessories on 18 SWG metal box of size 175 x 100 x 60 mm. on surface or in recessed with suitable size phenolic laminated sheet cover including cost of 6 pin 16 amp. Switch and socket outlet, making connection, testing, etc. as required. G-1	50	235.00 Per Nos.	11750.00
12.	P&F 240/415 V AC MCB with positive isolation of breaking capacity not less than 10 KA (B/ C/ D tripping characteristic) ISI marked IS 8828(1996)]/ conforming to IEC 60898 in existing board/sheets including making connections, testing etc. as required. G-1 Single pole MCB a. 6 A to 32 A rating	60	151.00 Per Nos.	9060.00

13.	P&F 240/415 V AC MCB with positive isolation of breaking capacity not less than 10 KA (B/ C/ D tripping characteristic) ISI marked IS 8828(1996)]/ conforming to IEC 60898 in existing board/sheets including making connections, testing etc. as required. G-1 Double pole MCB b. 6 A to 32 A rating	40	689.00 Per Nos.	27560.00
14.	P&F Recessed/ Surface mounting heavy duty horizontal type sheet steel Distribution board phosphatised/ powder painted complete with suitable rating insulated copper bus bar, shorting link , neutral link, earth link and din bar, masking sheet, conforming to IS13032 & IS8623 including making internal DB terminations with copper lugs , testing etc. as required. Double Pole (single phase) a. 12 Way	4	1065.00 Per Nos.	4260.00
15.	P & F ISI marked (IS :3854) 6 amp. flush type switch including cutting hole in tile and making connection testing etc. as required. G-1	200	19.00 Per Nos.	3800.00
16.	P & F ISI marked (IS :3854) bell push surface type including making connection testing etc. as required. G-1	50	20.00 Per Nos.	1000.00
17.	P & F of 3 pin 6 amp. flush type socket including cutting hole in tile and making connection testing etc. as required. G-1	100	20.00 Per Nos.	2000.00
18.	P & F ISI marked 6 amp Bakelite batten/angle holder including making connection testing etc. as required. G-1	50	20.00 Per Nos.	1000.00
19.	P/Laying P.V.C. / XLPE insulated & P.V.C. sheathed cable of 1.1 KV grade with aluminum conductor of IS:1554 P-I / IS :7098 P - I of Group 1 of approved make in ground as per IS:1255 including excavation of 30cmx75cm size trench, 25 cm thick under layer of sand, IInd class bricks covering, refilling earth, compaction of earth, making necessary connection, testing etc. as required of size. G-1 1.0 Sq.mm a. 4 core	400	170.00 Per Rmt	68000.00
20	P & F ISI marked ding dong/musical chime bell including making connection testing etc. as required. G-1	30	115.00 Per Nos.	3450.00
21	P & F ISI marked flush/surface type buzzer including making connection testing etc. as required. G-1	20	50.00 Per Nos.	1000.00
22	P & F 400 watt metallic flush/surface type dimmer including making connection testing etc. as required. G-1	100	225.00 Per Nos.	22500.00
23	P & F Fluorescent tube rod in existing fixtures as required, G-1 Fluorescent powder coated (minimum 3 star rating) a. 36/40 Watts	150	63.00 Per Nos.	9450.00

24	P & F Ballast for existing FTL / CFL fixture as required. G-1 copper ballast 18/36 Watts suitable for FTL	20	270.00 Per Nos.	5400.00
25	P & F Starter for existing fluorescent lamp fixture as required (FSU)	300	11.00 Per Nos.	3300.00
26	Wiring of 3 pin 5 amp. Light plug point with 1.5 sq. mm nominal size FR PVC insulated unsheathed flexible copper conductor 1.1 kV grade and 1.5 sq. mm nominal size FR PVC insulated unsheathed flexible copper earth conductor 1.1 kV grade (IS:694) of approved make on surface ISI marked (IS:14927 P - II) PVC casing capping & it's accessories, 18 SWG 175 mm x 100 mm x 60 mm M.S. box with earth terminal, 6 A switch, 6 A socket, 3.0 mm thick ISI marked phenolic laminated sheet, zinc plated / brass screws, cup washers, making connections, testing etc. as required. G-1 On board	50	91.00 P. point	4550.00
27	P & F ISI marked 16 amp backlight unbreakable 3 pin plug top including making connection testing etc. as required. G-1	50	45.00 Per Nos.	2250.00
28	S & F of capacitor of 230V/ 275V, 50Hz rating of Usha/ Punsumi/ Priya/ Capital/ JEC/ AMCAP/ CONCAP make G-1 2.5/3.15 micro farad	100	39.00 Per Nos.	3900.00
29	P&F 240/415 V isolator conforming to IS:13947-III/ IEC 60947-3 on existing board / sheet including making connections, testing etc. as required. G-1 a. Triple pole Isolator 63 Rating	10	454.00 Per Nos.	4540.00
30	P&F 240/415 V isolator conforming to IS:13947-III/ IEC 60947-3 on existing board / sheet including making connections, testing etc. as required. G-1 a. Four pole Isolator 63 A rating 100 A rating	30 10	631.00 Per Nos. 746.00 Per Nos.	18930.00 7460.00
31	P & F two pin energy efficient compact fluorescent lamp in existing holder/fixture as required. G-1 a. 11 watt	500	113.00 Per Nos.	56500.00
32	P & F two pin energy efficient compact fluorescent lamp in existing holder/fixture as required. G-1 b. 13/18 watt	100	177.00 Per Nos.	17700.00
33	P & F two pin energy efficient compact fluorescent lamp in existing holder/fixture as required. G-1 c. 36 Watt 4 pin	200	242.00 Per Nos.	48400.00
34	High frequency electronic ballast 18/36 watts for CFL B. High frequency electronic ballast 9/11/13/18 watts for CFL	100 50	575.00 Per Nos. 350.00 Per Nos.	57500.00 17500.00

35	P & F Post top /Bollard suitable for following lamps, made of powder coated cast aluminum housing, moulded acrylic lamp compartment with built in anodized aluminum louvers for lamp shielding and glare control, metallic lid top cover, including the cost of control gear complete in all respect. Bollards are including cost of decorative base pipe/ plate.(without lamp) G-1 a. 1 x 125 HPMV / 1 x 70 W SON Lamp with Conical / Elliptical / Spherical Cover Post top	04	3480.00 Per Nos.	13920.00
36	P & F Normal / High Output High pressure sodium vapour/ Metal halide / Halogen lamp as required. G-1 HPMV Lamps a. 70 Watt (6000 Lumens)	10	420.00 Per Nos.	4200.00
37	S&F following sizes (dia) of ISI marked medium duty PVC conduit alongwith with accessories in surface/recessed using saddles, clamps, fastener as required including cutting the wall, covering conduit and making good the same as required. a. 20 mm. b. 25 mm.	100 m 100 m	32.00 R. mtr. 42.00 R. mtr.	3200.00 4200.00
38	P & F following modular accessories made out of unbreakable and fire retardant poly carbonate with silver contacts including making connections testing etc. as required. 6 A one way switch	200	92.00 each	18400.00
39	P & F following modular accessories made out of unbreakable and fire retardant poly carbonate with silver contacts including making connections testing etc. as required. 6 A bell push	20	120.00 each	2400.00
40	P & F following modular accessories made out of unbreakable and fire retardant poly carbonate with silver contacts including making connections testing etc. as required. 16 A one way switch	50	138.00 each	6900.00
41	P & F following modular accessories made out of unbreakable and fire retardant poly carbonate with silver contacts including making connections testing etc. as required. 6 A 3 pin shuttered socket	50	120.00 each	6000.00
42	P & F following modular accessories made out of unbreakable and fire retardant poly carbonate with silver contacts including making connections testing etc. as required. 16 A 6 pin shuttered socket.	50	189.00 each	9450.00
43	P & F following modular accessories made out of unbreakable and fire retardant poly carbonate with silver contacts including making connections testing etc. as required. 5 step fan regulator 2 module.	50	460.00 each	23000.00

44	P & F of IP 20 LED batten type light fixture made from CRCA sheet steel housing suitable for motioning LED tube system (integral driver), power consumption of 18W/36W/1500W-3000 lumens, system lumen efficiency 80 lm/watt output, like time of 50,000 burning hours with 70% initial lumen maintained. CCT 3000°K, 4000°K & 6000°K 4" LED tube shape fixture 18W	40	2250.00 each	90000.00
45	P & F of IP 20 LED Recessed/Surface mounted, round/square Non-Dimmable Downlight with die-cast aluminum housing & Heat Sink for heat dissipation, high purity reflector with external driver having efficiency> 85% and in compliance to IEC standards. Power consumption of 7W/10W/15W/18W with-500/750/1100/ 1250 lumens, System Lumen efficacy of 70 lm/ watt output suitable to replace 1x18W/2x18W/2x26W CFL Downlights, life time of 50000 Burning Hours with 70% of initial Lumen maintained. CCT 3000°K, 4000°K & 6000°K. fixture shall be CE compliance. LED Downlight 18/20W	20	2000.00 each	40000.00
46	P & F fluorescent tube rod in existing fixtures as required. T 5 Lamps 28W	100	140.00 each	14000.00
47	SITC of quick make and quick break 4 POLE current limiting MCCB having following current rating, short circuit breaking capacity at 440/415 V, 50 Hz, o/L & S/C setting and conforming to IS60947-2/IEC 60947-2 with front face and centralized adjustable, line load interchangeability, having positive isolation capability, provision for UVR, shunt trip, earth fault trip, push (test) to trip, including making connections with lugs & spreaders, etc. as required. Up to 100 amp, 25 KA, adjustable o/L fixed S/C setting Ics = 100 % Icu	04	6341.00 each	25364.00
48	SITC of quick make and quick break 4 POLE current limiting MCCB having following current rating, short circuit breaking capacity at 440/415 V, 50 Hz, o/L & S/C setting and conforming to IS60947-2/IEC 60947-2 with front face and centralized adjustable, line load interchangeability, having positive isolation capability, provision for UVR, shunt trip, earth fault trip, push (test) to trip, including making connections with lugs & spreaders, etc. as required. Up to 160 amp, 25 KA, adjustable o/L fixed S/C setting Ics = 100% Icu	03	9095.00 each	27285.00

49	SITC of quick make and quick break 4 POLE current limiting MCCB having following current rating, short circuit breaking capacity at 440/415 V, 50 Hz, o/L & S/C setting and conforming to IS60947-2/IEC 60947-2 with front face and centralized adjustable, line load interchangeability, having positive isolation capability, provision for UVR, shunt trip, earth fault trip, push (test) to trip, including making connections with lugs & spreaders, etc. as required. Up to 250 amp, 25 KA, adjustable o/L fixed S/C setting Ics = 100% Icu	02	18989.00 each	37978.00
Total				8,87,347.00

“H-Schedule”

Part-B			Non-BSR		
S. N.	Item	Qty	Rate Quoted by the Contractor	Unit	Amount
1	कोटा विश्वविद्यालय परिसर के कान्फ्रेस हॉल, मिटिंग हॉल तथा अन्य भवनों के आन्तरिक फाल्ट के रखरखाव व इन्जि. इन्चार्ज के निर्देशानुसार कार्य। अनुभवी इलेक्ट्रिशियन (1 नम्बर) 12 माह के लिए	12 (Month)		Per Month	
2	कोटा विश्वविद्यालय परिसर में स्थित स्ट्रेट लाईटो / फल्ट लाईटो / गेट लाईटो इत्यादि के रख रखाव व समय पर चालु करना एवं बन्द करने का व इन्जि. इन्चार्ज के निर्देशानुसार कार्य। अनुभवी इलेक्ट्रिशियन (1 नम्बर) 12 माह के लिए	12 (Month)		Per Month	
Total					

I/We agree of execute the above work at following rates as per enclosed terms & condition & general rules & Directions.

Part A - I/We hereby agree to the above work..... % above/below of G-Schedule rate.

Part B - की दर संवेदक द्वारा स्वयं देय होगी।

Signature of Contractor

षर्तें

1. All material should be standard make ISI marked as approved by engineer.
2. The supply of material should be F.O.R. Kota University of kota, near by kabir circular at M.B.S. marg kota
3. All the T & P required for work will be arranged by contractor at his own cost.
4. Income tax, sales tax or royalty and other taxes declared time to time by the G. O.R./G.O.I etc. will be deducted as per rules.
5. Unit/Rates item wise will be as per P.W.D. BSR 2013 Kota electrical.
6. If there is any typing mistake it will be corrected as per P.W.D. B.S.R. 2013 electrical.
7. The work shall be executed as per instruction of the Engineer-In-Charge and as per requirement.
8. Contractor will be fully responsible for safety & insurance of labour/staff/Govt. property at work & will responsible for accident/ compensation at his own cost & department will not hold any responsibilities.
9. बिजली सम्बन्धी कार्य इत्यादि में होने वाली टूट फूट की रिपेयरिंग भी ठेकेदार को करनी होगी जिसका अलग से भुगतान ठेकेदार को नहीं किया जावेगा।
10. ठेकेदार को कार्य के दौरान पुराने एवं अनुपयोगी सामानों को स्वयं संवेदक को संधारण करना होगा एवं पुराने एवं अनुपयोगी सामानों की रिकवरी कुल कार्यादेश राशि की 1 प्रतिशत की दर से संवेदक के बिल की राशि से वसूली जावेगी।
11. ठेकेदार को अपना अनुभवी इलेक्ट्रीशियन प्रतिदिन उपलब्ध करना होगा। जो साइड इन्जिनियरिंग की देखरेख में आदेशित कार्य करेगा।
12. कार्य की समयावधि बढाने व घटाने का समस्त अधिकार विश्वविद्यालय प्रशासन को होगा।
13. एकस्ट्रा कार्य जो जी-शिड्यूल में नहीं है तथा P.W.D. B.S.R. 2013 Kota electrical में है। वह कार्य भी आवश्यकता एवं RTTP Act अनुसार संवेदक को करना होगा।
14. कार्य की आवश्यकता होने पर संवेदक को तुरन्त कार्य करना होगा। अगर ठेकेदार को बताये कार्य समय पर नहीं करने कि दशा में विभाग द्वारा स्वयं अपने स्तर पर कार्य करवा लिया जावेगा। जिसका समस्त खर्चा (बाजार दर) ठेकेदार की बिल की राशि से वसूला जावेगा।
15. किसी भी निविदा को बिना कोई कारण बताये, पूर्ण रूप से स्वीकार अथवा अस्वीकार करने का अधिकार विश्वविद्यालय प्रशासन को होगा।
16. निविदाकार द्वारा निविदा राशि से कम राशि की निविदा देने पर संवेदक को अन्तर राशि जमा करानी होगी जो कार्य पूर्ण होने के बाद वापस की जावेगी।
17. स्ट्रेट लाईटों के रख रखाव एवं लाईटों को समय पर चालू करना एवं बन्द करने वास्ते अलग से इलेक्ट्रीशियन लगाना होगा। जो साइड पर इन्जि. इन्चार्ज के निर्देशानुसार कार्य करेगा।

**Signature of Contractor
With Name & address**

APPENDIX XI (continued)

GENERAL RULES AND DIRECTIONS FOR THE GUIDANCE OF CONTRACTORS

1. All works, proposed for execution by Contract, will be notified in a form of invitation to tender pasted on public places and on a board hung up in the office of and signed by the Chief Engineer or other duly authorised Engineer.

The form of invitation to tender will state the work to be carried out, as well as the date of submitting and opening of tenders and the time allowed for carrying out the work, also the amount of Earnest Money to be deposited with the tender and the amount of the '[xxxx] Security Deposit to be deposited by the successful tenderer and the percentage, if any, to be deducted from bills. Copies of the specifications, designs and drawing and estimated rates/scheduled rates and any other documents required in connection with the work signed for the purpose of identification by the Executive Engineer shall be open for inspection by the Contractor at the office of the Chief Engineer or other duly authorised Engineer during office hours.
2. In the event of tender being submitted by a firm, it must be signed separately by each partner, thereof, or in the event of the absence of any partner, it must be signed on his behalf, by a person holding a power of Attorney, authorising him to do so. Such power of Attorney will be submitted with the tender and it must disclose that the firm is duly registered under the Indian Partnership Act, by submitting the copy of registration certificate.
3. Receipts for payments, made on account of a work when executed, by a firm must also be signed by the several partners, except where the contractors are described in their tender as a firm, in which case the receipts must be signed in the name of the firm by one of the partners or by some other person having authority to give effectual receipts for the firm.
4. Any person, who submits percentage rate tender, shall fill up the usual printed form stating at how much percent above or below the rates specified in Schedule G, he is willing to undertake the work. Only one rate of percentage, more or less, on all the estimated rates/scheduled rates shall be mentioned. Tenders, which propose any alteration in the work, specified in the said form of invitation to tender, or in the time allowed for carrying out the work, or which contain any other conditions of any sort, will be liable to rejection. No single tender shall include more than one work, but Contractors, who wish to tender for two or more works, shall submit a separate tender for each work. Tenders shall have the name and number of work, to which they refer, written outside the envelope.
5. The Chief Engineer or other duly authorised Engineer will open the tenders in the presence of any contractor(s) or their authorised representatives who may be present at the time, and will announce and enter the rates/amounts of all tenders in the Register of Opening of Tenders, (Form RPWA 20A). In the event of the tender being accepted, a receipt for the Earnest Money deposited shall be given to the Contractor, who shall sign copies of the specifications and other documents mentioned in Rule 1. In the

1. Deleted words "Performance Guarantee and/or" by Order No.F.204/5D-Exp-III/99 dated 25.3.2001 (Circular No. 12/2001), with immediate effect.

event of a tender being rejected, the Earnest Money forwarded with such unaccepted tenders shall, be returned to the Contractor making the same.

6. The Chief Engineer or other duly authorised Engineer shall have the right of rejecting all or any of the tender without assigning any reason.
7. The receipt of an Accountant, Cashier or any other official, not authorised to receive such amount, will not be considered as an acknowledgment of payment to the Chief Engineer or other duly authorised Engineer.
8. The memorandum of work tendered for, memorandum of materials and of tools and plant to be supplied by the Department and their rates, shall be filled in and completed in the office of the Chief Engineer or duly authorised Engineer before the tender form is issued.
9. If it is found that the tender is not submitted in proper manner, or contains too many corrections and or unreasonable rates or amounts, it would be open for the Engineer-in-charge not to consider the tender, forfeit the amount of earnest money and/or delist the contractor.
10. The tenderer shall sign a declaration under the Official Secrets Act for maintaining secrecy of the tender documents, drawings or other records connected with the work given to him in form given below. The unsuccessful tenderers shall return all the drawings given to them.

Declaration

"I/We hereby declare that I/We shall treat the tender documents, drawings and other records, connected with the work, as secret confidential documents, and shall not communicate information derived therefrom to any person other than a person to whom I/We am/are authorised to communicate the same or use the information in any manner prejudicial to the safety of the same."

11. Any percentage rate tender containing item-wise rates, and any item rate tender containing percentage rate below or above estimated/scheduled rates, will be summarily rejected. However, if a tenderer voluntarily offers a rebate for payment within a stipulated period, this may be considered.
12. On acceptance of the tender, the name of the accredited representative(s) of the Contractor (with a photograph and signature attested), who would be responsible for taking instructions from the Engineer in charge, shall be communicated to the Engineer-in-charge.
13. Sales tax or any other tax on materials, or Income Tax in respect of the contract shall be governed by Clause 36 A, B and C and D of the Conditions of Contract. Deduction of Income Tax at source will be made as per provisions of the Income Tax Act, in force from time to time.
14. The tender to work shall not be witnessed by a Contractor or Contractors who himself/ themselves has/have tendered or who may and has/have tendered for the same work. Failure to observe the secrecy of the tenders will render tenders of the contractors tendering as well as witnessing the tender, liable to summary rejection.

- [15. If on check, there are some discrepancies, the following procedure shall be followed:-]
- (i) Where there is a difference between the rates in figures and words, lower of the two rates shall be taken as valid and correct rate.
 - (ii) When the rate quoted by the contractor in figures and in words tallies, but the amount is not worked out correctly, the rate quoted by the contractor shall be taken as correct and not the amount worked out.
 - (iii) While quoting rates, if rate/rates against any item or items are found to be omitted, the rate given in the Schedule 'G' by the department for such items will be taken into account while preparing comparative statement and contractor shall be bound to execute such item on 'G' Schedule rates.
 - (iv) In case where percentage is given but the 'above' or 'below' not scored, the tender will be non-responsive.
16. The Contractor shall comply with the provisions of the Apprenticeship Act, 1961, and the rules and orders issued, thereunder, from time to time. If he fails to do so, his failure will be a breach of the contract and the original sanctioning authority in his discretion may cancel the contract. The Contractor shall also be liable for any pecuniary liability arising on account of violations by him of the provisions of the Act.
17. The Contractor shall read the specifications and study the working drawings carefully before submitting the tender.
18. The site for execution of the work will be made available as soon as the work is awarded. In case, it is not possible for the Department to make the entire site available on the award of the work, the Contractor shall arrange his working programme accordingly. No claim, whatsoever, for not giving the site in full on award of the work or for giving the site gradually in parts will be tenable. The contractor may satisfy himself regarding site, acquisition of land, approach roads etc.
19. The tender documents show already the specific terms and conditions on which tenders are required by the Government. Hence, all tenders should be in strict conformity with the tender documents and should be fulfilled in, wherever necessary, and initialed. Incomplete tenders are liable to be rejected. The terms and conditions of the tender documents are firm, as such conditional tenders are liable to be rejected.
20. The tenderer, while submitting tender, must provide adequate information regarding his financial, technical and organisational capacity and working experience to execute the work of the nature and magnitude.
21. The Chief Engineer or other duly authorised Engineer reserves the right to ask for submission of samples as in respect of materials for which the tenderer has quoted his rates before the tender can be considered for acceptance. If the tenderer, who is called upon to do so, does not submit within seven days of written order to do so, the Engineer-in-charge shall be at liberty to forfeit the said earnest money absolutely.

1. Substituted by Order No F-3(4)FD-Exp.53.99 dated 19.11.2004 (Circular No. 6206/1) with immediate effect.

22. The Contractor shall submit the list of the works, which are in hand (progress), in the following form:-

Name of work	Name and particular of the Sub-Division/Division, where work is being executed	Amount of work	Position of works in progress	Remarks
1	2	3	4	5

23. The Contractor should quote his rates only in one language i.e. either in Hindi or English. Rates should be quoted in figures as well as in words. In case a Contractor has quoted rates in both the languages, and the rates so quoted differ, then the lower of the two shall be treated as the rate quoted by the Contractor.
24. All additions, deletions, corrections and over writings, must be serially numbered and attested by the Contractor at every page, so also by the officer opening the tenders, so as to make further disputes impossible on this scope.
25. After acceptance of the tender, the Contractor or all partners (in the case of partnership firm), will append photographs and signatures duly attested, at the time of execution of Agreement.
26. If any contractor, who having submitted a tender does not execute the agreement or start the work or does not complete the work and the work has to be put to retendering, he shall stand debarred from participating in such retendering in addition to forfeiture of Earnest Money/Security Deposit [xxxx] and other action under agreement.
27. The tender documents shall be issued to those contractors only having valid enlistment as on the date of issue of documents.
28. (a) If a tenderer reduces the rates voluntarily after opening of the tenders/negotiations, his offer shall stand cancelled automatically, his earnest money shall be forfeited and action for debarring him from business shall be taken as per enlistment rules.
- (b) If a non-tenderer offers lower rates after opening of tenders, action for debarring him from business shall be taken as per enlistment rules.
29. Contractors shall submit only unconditional tenders. Conditional tenders are liable to be rejected summarily.

1 Deleted words "Performance Guarantee" by Order No F.2(4)/FDI/Sp III/59 dated 23.3.2001(Circular No. 13/2001) with immediate effect.

Tender for works

I/We hereby tender for the execution for the Governor of the State of Rajasthan of the work specified in the underwritten memorandum within the time specified in such memorandum at the rates, (in figures).....% (as well as in words)..... percent below/above the amount, entered in the schedule G in all respects in accordance with the specifications, designs, drawings and instructions in writing referred to in Rule 1 in all respect in accordance with such condition so far as applicable. I/We have visited the site of work and am/are fully aware of all the difficulties and conditions likely to affect carrying out the work. I/We have fully acquainted myself/ourselves about the conditions in regard to accessibility of site and quarries/kilns, nature and the extent of ground, working conditions including stacking of materials, installation of tools & plant, conditions effecting accommodation and movement of labour etc. required for the satisfactory execution of contract.

Memorandum

- (a) General description of work.....
- (b) Estimated cost Rs.....
- (c) Earnest money Rs.....@ 2% for enlisted contractors outside their zone and 1/2% within their zone of enlistment.
- (d) ¹[xxxx] Security Deposit :
- ²[i] The security deposit @ 10% of the gross amount of the running bill shall be deducted from each running bill and shall be refunded as per rules on completion of the contract as per terms and conditions. However, the amount of security deposit deducted from running bills shall not be converted into any mode of securities like bank guarantee, FDR etc. The earnest money deposited shall however be adjusted while deducting security deposit from first running bill of the contractor. There will be no maximum limit of security deposit.
- (ii) However, a contractor may elect to deposit full amount of 10% security deposit in the shape of bank guarantee or any acceptable form of security before or at the time of executing agreement. In that case earnest money may be refunded only after deposition of full 10% as above. However, in case during execution cost of works exceeds as shown at the time of depositing 10% as above, balance security deposit shall be deducted from the Running Account Bills.]
- (iii) Bank Guarantee shall in all cases be payable at the headquarter of the Division or the nearest District Headquarters.
- (e) Time allowed for the completion of work (to be reckoned from the 10th day after the date of written order to commence the work) is _____ months. Should this tender be accepted in whole or in Part. I/We hereby agree to abide by and fulfill all the terms and provisions of the conditions of contract annexed hereto and of the Notice Inviting Tender, or in default thereof, to forfeit and pay to the Governor of Rajasthan or his successors in office, the sum of money mentioned in the said conditions.

A sum of Rs. _____ is forwarded herewith in the form of Cash, Bank Draft, Bankers Cheque as Earnest Money. This amount of earnest money shall absolutely be forfeited to the

¹ Deleted word's 'Performance Guarantee &' by Order No.F.2(4)J.D/Exp.11/99 dated 23.3.2001/Circular No. 12/2001 with immediate effect

² Substituted by Order No.F.2(4)J.D/Exp.11/99 dated 23.3.2001/Circular No. 12/2001 with immediate effect.

Governor of Rajasthan or his successor in office without prejudice to any other right or remedies of Governor of Rajasthan or his successor in his office, should I/We fail to commence the work specified in the above memorandum '[xxxx]'.

Signature of Witness
Witness's address & occupation

Signature of Contractor
Address of Contractor

Date

The above tender is hereby accepted by me on behalf of the Governor of Rajasthan.

Dated the _____ Engineer-in-charge

1. Deleted "or should I/We not furnish Performance Guarantee in Cash or in form of Bank Guarantee at the time of execution of agreement, as specified in the above memorandum in accordance with Clause 1 of the said Conditions of Contract" by Order No. 23457/D-3/Sp. III/99 dated 24.12.2001 (Circular No. 12/2001) with immediate effect

Compliance with the code of integrity and no conflict of interest

Any person participating in a procurement process shall-

- (a) Not offer any bribe, reward or gift or any material benefit either directly or indirectly in exchange for an unfair advantage in procurement process or to otherwise influence the procurement process.
- (b) Not misrepresent or omit that misleads or attempts to mislead so as to obtain a financial or other benefit or avoid an obligation.
- (c) Not indulge in any collusion, Bid rigging or anti-competitive behaviour to impair the transparency, fairness, and progress of the procurement process.
- (d) Not misuse any information shared between the procuring entity and the Bidders with intent to gain unfair advantage in the procurement process.
- (e) Not indulge in any correction including impairing or threatening to do the same, directly or indirectly, to any party or to its property to influence the procurement process.
- (f) Not obstruct any investigation or audit of a procurement process.
- (g) Disclose conflict of interest, if any, and
- (h) Disclose any previous transgressions with any entity in India or any other country during the last three years or any debarment by any other procuring entity.

Conflict of Interest:-

The Bidder participating in a bidding process must have a conflict of interest.

A Conflict of interest is considered to be a situation in which a party has interests that could improperly influence that party's performance of official duties or responsibilities, contractual obligation, or compliance with applicable laws and regulations.

A Bidder may be considered to be in conflict of interest with one or more parties in a bidding process if, including but not limited to;

- a. Have Controlling partners/shareholders in common; or
- b. Receive or have received any direct or indirect subsidy from any of them; or
- c. Have the same legal representative for purpose of the bid; or
- d. Have the relationship with each other, directly or through common third parties, that puts them in a position to have access have to information about or influence on the bid of another Bidder, or influence the decision of the procuring entity the bidding process; or
- e. The Bidder participates in more than one bid in a bidding process. Participation by a Bidder in more than one bid will result in the disqualification of all Bids in which the Bidder is involved. However this does not limit the inclusion of the same subcontractor , not otherwise participating as Bidder, in more than one Bid; or
- f. The Bidder or any of its affiliates participated as a consultant in the preparation of the design or technical specification of the goods, works or service that are the subject of the Bid; or
- g. Bidder or any of its affiliates has been hired (or is proposed to be hired) by the procuring entity as engineer-in-charge /consultant for the contract.

Place :

Date

Signature of the Bidder with seal

Declaration by the Bidder regarding qualifications

In relation to my/our Bid submitted to UOK for procurement of “**Annual repairs & Maintenance of Various Building in University of Kota, Kota.**” in response to their Notice Inviting Bid No. 31 Dated I/We hereby declare under section 7 of Rajasthan Transparency in Public Procurement Act , 2012, that:

1. I/We possess the necessary professional, technical , financial and managerial resources and competence required by the Biding Document issued by the Procuring Entity;
2. I/We have fulfilled my/our obligation to pay such of the taxes payable to the union and the State Government or any local authority as specification in the Bidding Document;
3. I/We have are not insolvent in receivership, bankrupt or being wound up, not have my/our affairs administrated by a court or a judicial officer , not have my/our business activities suspended and not the subject of legal proceeding for any of the foregoing reasons;
4. I/We do not have, and our directions and officers not have, been convicted of any criminal offence related to my/our professional conducted or the making of false statement or misrepresentations as to my/our qualifications to enter into a procurement contract within a period of three years preceding the commencement of this procurement process, or not have been otherwise disqualified pursuant to debarment proceeding;
5. I/We do not have a conflict of interest as specification in the Act, Rules and the bidding document, which material affects fair competition;

Date:

Place:

Signature of bidder with seal

Grievance Redressal during procurement process

The designation and the address of the first appellate authority is Hon'ble V.C. UOK, Kota.

The designation and the address of second Appellate Authority is Additional Chief Secretary (Higher Education, Govt. Rajasthan)

(1) Filing an appeal

If any bidder or prospective bidder is aggrieved that any decision , action or omission of the Procuring Entity is in contravention to the provisions of the act or the rules or the Guidelines issued there under, he may file an appeal to first Appellate Authority, as specified in the Bidding Document within a period of ten days from the date of such decision or action, omission, as the case may be, clearly giving the specific ground or grounds on which he feels aggrieved:

Providing that after the declaration of a bidder as successful the appeal may be filled only by a bidder who has participated in procurement proceeding:

Providing further that in case a Procuring Entity evaluates the Technical Bids before the opening of the Financial Bids, an appeal related to the matter of Financial Bids may be filled only by a Bidder whose Technical Bid is found to be acceptable.

- (2) The officer to whom an appeal is filled under para (1) shall deal with the appeal as expeditiously as possible and shall endeavour to dispose it of within thirty days from the date of the appeal.
- (3) If the officer designated under para (1) fails to dispose of the appeal filed within the period specified in para (2), or if the Bidder or prospective bidder or the Procuring Entity is aggrieved by the order passed by the Procuring Entity, as the case may be, may file a second appeal to second Appellate Authority specified in the Bidder Document in this behalf within fifteen days from the expiry of the period specified in para (2) or of the date of receipt of the order passed by the first Appellate Authority, as the case may be.

(4) Appeal not to lie in certain cases

No appeal shall lie against any decision of the Procuring Entity relating to the following matters, namely:-

- (a) Determination of need of Procurement
- (b) Provisions limiting participating of Bidders in the Bid process;
- (c) The decision of whether or not to enter into negotiations;
- (d) Cancellation of a procurement process ;
- (e) Applicability of the provisions of confidentiality

(5) Form of appeal

- (a) An appeal under para (1) or (3) above shall be in the annexed form along with as many copies as there are respondents in the appeal.

- (b) Every appeal shall be accompanied by an order appealed against, if any, affidavit verifying the facts stated in the appeal and proof of payments of fee.
- (c) Every appeal may be presented to first Appellate Authority or Second Appellate Authority , as the case may be, in person or through registered post or authorized representative.

(6) Fee for Filing Appeal

- (a) Fee for first appeal shall be two thousand five hundred and for second appeal shall be rupees ten thousand, which shall be non refundable.
- (b) The fee shall be paid in the form of bank demand draft or banker's cheque of a Scheduled Bank in India payable in the name of Appellate Authority concerned.

(7) Procedure for disposal of appeal

- (a) The first Appellate Authority or Second Appellate, as the case may be upon filing of appeal, shall issued notice accompanied by copy of appeal, affidavit and documents, if any, to the respondents and fix date of hearing.
- (b) On the date of fix hearing, the First Appellate Authority or second Appellate Authority , as the case may be-
 - (i) Hear all the parties to appeal present before him; and
 - (ii) Peruse or inspect documents , relevant records or copies thereof relating th the matter
- (c) After hearing the parties, perusal or inspection of documents and relevant records or copies thereof relating to the matter, the Appellate Authority concerned shall pass an order in writing and provide the copy of order to the parties to appeal free of cost.
- (d) The order passed under sub-clause (c) above shall also be placed on the State Public Procurement Portal.

Signature of the Bidder with seal

Additional conditions of contract

1. Correction of arithmetical errors

Provided that a Financial Bid is substantially responsive, that Procuring Entity will correct arithmetical errors during evaluation of Financial Bids on the following basis:

- (i) If there is a discrepancy between the unit price and the total price that is obtained by multiplying the unit price and quantity, the unit price shall prevail and the total price shall be corrected, unless in the opinion of the Procuring Entity there is an obvious misplacement of the decimal point in the unit price, in which case the total price as quoted shall govern and the unit price shall be corrected;
- (ii) If there is an error in a total corresponding to the addition or subtraction of subtotals, the subtotals shall prevail and the total shall be corrected; and
- (iii) If there is a discrepancy between words and figures, the amount in words shall prevail, unless the amount in figures shall prevail subject to (i) and (ii) above.

If the Bidder that submitted the lowest evaluated Bid does not accept the correction of errors, its Bid shall be disqualified and its Bid Security shall be forfeited or its Bid Securing Deceleration shall be executed.

2. Procuring Entity's Right to vary Quantities.

- (i) At the time of award of contract, the quantity of goods, works or services originally specified in the Bidding Document may be increased or decreased by a specified percentage, but such increase or decrease shall not exceed twenty percent, of the quantity specified in the Bidding Document. It shall be without any change in the unit price or other terms & conditions of the Bid and the conditions of contract.
- (ii) If the Procuring Entity does not procure any subject matter of procurement or procures less than the quantity specified in the Bidding Document due to change in circumstances, the Bidder shall not be entitled for any claim or compensation except otherwise provided in the conditions of contract.
- (iii) In case of Procurement of Goods or services, additional quantity may be procured by placing a repeat order on the rates and conditions of the original order. However, the additional quantity shall not be more than 25% of the value of Goods of the original contract and shall be within one month from the date of expiry of last supply. If the Service Provider fails to do so, the Procurement Entity shall be free to arrange for the balance supply by limited Bidding or otherwise and the extra cost incurred shall be recovered from the Service Provider.

3. Dividing quantities among one than more Bidder at the time of award (In case of procurement of Goods)

As a general rule all the quantities of the subject matter of procurement shall be procured for the Bidder, whose Bid is accepted. However, when it is considered that the quantity of the subject matter of procurement to be procured is very large and it may not be in the capacity of the Bidder, whose Bid is accepted, to deliver the entire quantity or when it is considered that the subject matter of procurement to be procured is of critical and visit nature, the quantity may be divided between the Bidder, whose Bid is accepted and the second lowest Bidder or even more Bidders in that order, in a fair, transparent and equitable manner at the rates of the Bidder, whose Bid is accepted.

Signature of the Bidder with seal