



# University of Kota, Kota

(State University recognized by UGC under sections 2(f) & 12(B) of the UGC Act, 1956)  
**Maharao Bhim Singh Marg, Kota (Rajasthan)-324005**

No.: F. ( ) / PGS / UOK / 2023 / 3166

Date: 05.05.2023

## **Notification for Empanelment of Guest Faculty (in Vidya Sambal Yojana)**

Applications in prescribed format (**available on University Website: [www.uok.ac.in](http://www.uok.ac.in)**) are invited from the eligible candidates for the Empanelment of Guest Faculty in **Vidya Sambal Yojana** on temporary basis in various teaching departments of the University for the **Academic Session 2023-24**. The last date for submission of the application form along with all the attachments is 05.06.2023. Applicants may visit the University website continuously for further information and other terms & conditions.

**Registrar**



# University of Kota, Kota

Near Kabir Circle, M.B.S. Marg, Kota (Rajasthan)-324005

No.: F. ( ) / PGS / UOK / 2023 / 3166

Date: 05.05.2023

## NOTIFICATION

(For Empanelment of Guest Faculty in Vidya Sambal Yojana)  
Session 2023-24

Applications in prescribed format are invited from the eligible candidates for the Empanelment of Guest Faculty in University of Kota, Kota for the Academic Session 2023-24 as per the following details:

S. No.	Department	Positions		
		Associate Professor	Assistant Professor	Total
1	Botany	01	03	04
2	Zoology	01	03	04
3	Biotechnology	01	03	04
4	Microbiology	01	03	04
5	Law	01	03	04
6	Drawing and Painting	01	03	04
7	Physical Education	01	03	04
8	Mathematics	01	03	04
9	Wildlife Science	01	03	04
10	Pharmacy	04	04	08
11	Heritage, Tourism, Archeology and Museology	--	02*+02	04
12	Physics	--	01*+01	02
13	Computer Science and Informatics	--	02	02
14	Commerce & Management	--	01*	01
15	Social Science (History)	--	01*	01

\*Against the Vacant post of Professor/Associate Professor

### General Instructions:

1. The qualifications, eligibility and other conditions as per UGC and PCI regulations and guidelines (amended from time to time) will be applicable.
2. The remuneration will be paid to the guest faculty as approved by the Academic Council and Board of Management (BOM).
3. The prescribed application form can be downloaded from the University website: [www.uok.ac.in](http://www.uok.ac.in)
4. In view of letter no. 94, dated 28.07.2022 of Joint Director (HRD), College Education, Govt. of Rajasthan, as principle directives, the retired persons cannot be considered for the empanelment against the sanctioned post.
5. The candidates may report for interaction on allotted date and time along with their original documents, experience certificates etc., one photocopy of self-attested documents, CV/Bio-data and two self-attested photographs.

6. In case, the candidates fail to bring originals and attach self-attested copies of testimonials, their application would not be considered.
7. Interested candidates are required to deposit Rs. 250/- (Rs. 100/- for SC/ST applicants) application processing fees in the form of Demand Draft (DD) in favour of **Registrar, University of Kota, Kota**.
8. The applicants are required to submit filled application forms along with required documents to the **Registrar, University of Kota, Kota** on or before the last date.
9. Applications received for the empanelment as guest faculty up to the last date as notified by the University will be scrutinized by the Scrutiny Committee on the basis of criteria for shortlisting as mentioned in the Table-1 for Assistant Professor and Table-2 for Associate Professor.
10. The marks shall be awarded on the basis of Academic Record and Research Performance by the Scrutiny Committee as per the UGC Regulations and Guidelines.
11. After scrutiny of the forms, the list of both eligible and not eligible applicants will be displayed on the University website.
12. The Interaction Committee (IC) constituted for this purpose may take into account the assessment of the Scrutiny Committee while awarding the final merit as first, second and third.
13. The empanelment process of the guest faculty is being made for the smooth functioning of the various teaching departments. Hence, empaneled candidates shall have no claim for extension or permanent appointment as it is a time gap interim engagement on requirement basis.
- 14. Validity of empaneled guest faculty will be for Academic Session 2023-2024 only.**
15. Incomplete form will be rejected without any notice.
16. The University reserves the right to fill or not to fill any post.
17. The empaneled guest faculty will not be given the benefit of allowances, pension, gratuity, leave, CCL etc. as admissible to the regular teachers.
18. The University reserves the right to alter / insert any corrections / additions in the notification before the last date prescribed for the receipt of applications.
19. No TA/DA shall be paid for attending Interaction Session.
20. **Affidavit and Undertaking** will have to submit at the time of reporting by the candidates.
21. Applicants may visit the University website continuously for further information and other terms & conditions.

**Registrar**



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## *TERMS AND CONDITIONS*

*(For Empanelment of Guest Faculty in Vidya Sambal Yojana)  
Session 2023-24*

1. The empanelment of the guest faculty members shall be executed on the following terms & conditions:
  - (i) For smooth conduction of the departmental programmes, the empanelment of the guest faculty members shall be made on purely temporary basis for the academic session 2023-2024 only or up to the regular appointment of the faculty members, whichever is earlier. No separate order shall be issued to discontinue the empanelment.
  - (ii) The empaneled guest faculty members have not any right to claim any kind of regular appointment in the University on the basis of this empanelment.
  - (iii) The guest faculty members, if applied for the teaching positions, will be treated as fresh candidate at the time of regular recruitment. The guest faculty members hereby undertake not to make any such claim of permanency or regularization or extension of his / her empanelment and/or a claim to treat him / her for being a regular employee consequent upon this empanelment.
  - (iv) The guest faculty members shall be engaged on purely temporary basis subject to his / her satisfactory performance in whole period of academic session and administrative assignments given during the empaneled period. In case of performance of any empaneled guest faculty is found unsatisfactory, the empanelment shall be discontinued immediately without giving any prior notice.
  - (v) The guest faculty members shall not be entitled for any kind of leave except University / Gazetted holidays.
  - (vi) If any information / document furnished is found false / incorrect, the empanelment will be discontinued with immediate effect without giving any prior notice.
  - (vii) The guest faculty member has to report his/her duties on or before as decided by the University failing which his/her empanelment shall be cancelled automatically.
  - (viii) The guest faculty members shall be bound to act in conformity with rules of the University as well as a code of professional ethics as may be formulated by the PCI / AICTE / UGC.

- (ix) Any empaneled guest faculty teacher found to be involved in malpractices or guilty of misconduct or misdemeanor shall be debarred and punished as per the rules.
2. A fixed remuneration per month to the empaneled guest faculty members as Assistant Professors, and Associate Professors shall be given as per the following terms and conditions:

- (i) Remuneration shall be paid to the guest faculty as per the details given below for teaching and related works of the Department and the University for the empaneled period as per the circular of the Govt. of Rajasthan vide letter No. P.16(3) Edu-4/2022 Dated 28.11.2022 and P.6(2) / Finance / Gen. A&F Rules / 2021 Dated 30-03-2021 which have been approved by the Academic Council / BOM:

S. No.	Post	Remuneration per Class of One Hour (in Rs.)	Maximum Remuneration per Month (in Rs.)
1.	Assistant Professor	800/-	45000/-
2.	Associate Professor	1000/-	52000/-

- (ii) The said remunerations, as mentioned above, does not attract any dearness allowances or any other allowances or perks over and above such specified remuneration.
- (iii) In addition to academic assignments, the guest faculty members have to perform other duties and activities assigned by the University from time to time without any additional remuneration.
- (iv) The guest faculty members shall have no right to receive any employee benefits including health and accident insurance, life insurance, sick-leave, CCL and/or vacation etc. The guest faculty members shall have to pay all taxes due in respect of the remuneration.
- (v) The Guest Faculty will not be given the benefit of allowances, pension, gratuity and leave etc. as admissible to the regular teachers.
- (vi) The payment of taxes including the income tax will be the Sole responsibility of the guest faculty him/herself. However, tax deduction at source (TDS) will be affected against the payable remuneration at applicable rates as per the prevailing laws, rules and regulations.
3. The Good Academic Record shall be applicable as under for this empanelment process:
- For Arts/Science/Commerce/Physical Education-Minimum 45% marks at UG level, Relaxation of 5% shall be allowed to SC/ST/OBC Non-creamy Layer and / Differently-abled categories.
  - For Law-At least second division in LLB.
4. PG degree shall be in the concerned or relevant subject(s) that will be decided by the Scrutiny Committee constituted for this purpose.



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## QUALIFICATIONS AND ELIGIBILITY

*(For Empanelment of Guest Faculty in Botany, Zoology, Biotechnology, Microbiology, Law, Drawing and Painting, Physical Education, Mathematics, Wildlife Science, Heritage, Physics, Computer Science, Commerce & Management, and History)*

### QUALIFICATIONS:

Minimum Qualification for empanelment of Guest Faculty shall be as per the “UGC Regulations on Minimum Qualifications for Appointment of Teachers and other Academic Staff in Universities and Colleges and other Measures for the Maintenance of Standards in Higher Education, 2018” and amendments as notified by the UGC from time to time.

1. The empanelment of Guest Faculty to the various posts shall be on the basis of merit through the notification in newspaper(s) and University Website: [www.uok.ac.in](http://www.uok.ac.in), followed by the Scrutiny and Interaction Committee.
2. The National Eligibility Test (NET) or an accredited test (State Level Eligibility Test SLET/SET) shall remain the minimum eligibility for appointment of Assistant Professor and equivalent positions wherever provided in these Regulations.
3. The candidates who have been awarded a Ph.D. Degree in accordance with the University Grants Commission (Minimum Standards and Procedure for Award of M.Phil./Ph.D. Degree) Regulation, 2009, or the University Grants Commission (Minimum Standards and Procedure for Award of M.Phil./Ph.D. Degree) Regulation, 2016, and their subsequent amendments from time to time, as the case may be, shall be exempted from the requirement of the minimum eligibility condition of NET/SLET/SET for Assistant Professor or any equivalent position in any University, College or Institution.
4. The award of degree to candidates registered for the M.Phil./Ph.D. programme prior to July 11, 2009, shall be governed by the provisions of the then existing Ordinances / Bye-laws / Regulations of the Institutions awarding the degree. All such Ph.D. candidates shall be exempted from the requirement of NET/SLET/SET for Assistant Professor or equivalent positions in Universities/Colleges/Institutions subject to the fulfillment of the following conditions:
  - The Ph.D. degree of the candidate has been awarded in regular mode only;
  - The Ph.D. thesis has been awarded by at least two external examiners;
  - An open Ph.D. viva voce of the candidate has been conducted;
  - The candidate has published two research papers from his/her Ph.D. work out of which at least one is in a refereed journal;
  - The candidate has presented at least two papers, based on his/her Ph.D. work in conferences/seminars sponsored/funded/supported by the UGC/ ICSSR/CSIR or any similar agency.

*(The fulfilment of these conditions is to be certified by the Registrar or the Dean (Academic Affairs) of the University concerned).*

5. The clearing of NET/SLET/SET shall not be required for candidates in such disciplines for which NET/SLET/SET has not been conducted.
6. A minimum of 55% marks (or an equivalent grade in a point-scale, wherever the grading system is followed) at the Master's level shall be the essential qualification for teachers and other equivalent cadres at any level.
7. A relaxation of 5% shall be allowed at the Bachelor's as well as at the Master's level for the candidates belonging to Scheduled Caste/Scheduled Tribe/Other Backward Classes (OBC)(Non-creamy Layer)/Differently-abled ((a) Blindness and low vision; (b) Deaf and Hard of Hearing; (c) Locomotor disability including cerebral palsy, leprosy cured, dwarfism, acid-attack victims and muscular dystrophy; (d) Autism, intellectual disability, specific learning disability and mental illness; (e) Multiple disabilities from amongst persons under (a) to (d) including deaf-blindness) for the purpose of eligibility and assessing good academic record. The eligibility marks of 55% marks (or an equivalent grade in a point scale wherever the grading system is followed) and the relaxation of 5% to the categories mentioned above are permissible, based only on the qualifying marks without including any grace mark procedure.
8. A relaxation of 5% shall be provided, (from 55% to 50% of the marks) to the Ph.D. Degree holders who have obtained their Master's Degree prior to 19 September, 1991.
9. A relevant grade which is regarded as equivalent of 55%, wherever the grading system is followed by a recognized university, at the Master's level shall also be considered valid.
10. The Ph.D. Degree shall be a mandatory qualification for the post of Associate Professor.
11. The time taken by candidates to acquire M.Phil. and/or Ph.D. Degree shall not be considered as teaching/ research experience to be claimed for appointment to the teaching positions. Further the period of active service spent on pursuing Research Degree simultaneously with teaching assignment without taking any kind of leave, shall be counted as teaching experience.

## **I. ASSISTANT PROFESSOR**

### **Eligibility (A or B):**

#### **A.**

- i) A Master's degree with 55% marks (or an equivalent grade in a point-scale wherever the grading system is followed) in a concerned/relevant/allied subject from an Indian University, or an equivalent degree from an accredited foreign university.
- ii) Besides fulfilling the above qualifications, the candidate must have cleared the National Eligibility Test (NET) conducted by the UGC or the CSIR, or a similar test accredited by the UGC, like SLET/SET or who are or have been awarded a Ph. D. Degree in accordance with the University Grants Commission (Minimum Standards and Procedure for Award of M.Phil./Ph.D. Degree) Regulations, 2009 or 2016 and their amendments from time to time as the case may be exempted from NET/SLET/SET:

*Provided*, the candidates registered for the Ph.D. programme prior to July 11, 2009, shall be governed by the provisions of the then existing Ordinances/Bye-laws/Regulations of the Institution awarding the degree and such Ph.D. candidates shall be exempted from the requirement of NET/SLET/SET for Assistant Professor or equivalent positions in Universities/Colleges/Institutions subject to the fulfillment of the following conditions:

- The Ph.D. degree of the candidate has been awarded in a regular mode;
- The Ph.D. thesis has been evaluated by at least two external examiners;
- An open Ph.D. viva voce of the candidate has been conducted;
- The Candidate has published two research papers from his/her Ph.D. work, out of which at least one is in a refereed journal;
- The candidate has presented at least two papers based on his/her Ph.D. work in conferences/seminars sponsored/funded/supported by the UGC / ICSSR/ CSIR or any similar agency.

*(The fulfilment of these conditions is to be certified by the Registrar or the Dean (Academic Affairs) of the University concerned).*

**Note:** NET/SLET/SET shall also not be required for such Masters Programmes in disciplines for which NET/SLET/SET is not conducted by the UGC, CSIR or similar test accredited by the UGC, like SLET/SET.

**OR**

- B.** The Ph.D. degree has been obtained from a foreign university/institution with a ranking among top 500 in the World University Ranking (at any time) by any one of the following: (i) Quacquarelli Symonds (QS) (ii) the Times Higher Education (THE) or (iii) the Academic Ranking of World Universities (ARWU) of the Shanghai Jiao Tong University (Shanghai).

**II. ASSOCIATE PROFESSOR**

- i) A good academic record, with a Ph.D. Degree in the concerned/allied/relevant disciplines.
- ii) A Master's Degree with at least 55% marks (or an equivalent grade in a point-scale, wherever the grading system is followed).
- iii) A minimum of eight years of experience of teaching and / or research in an academic/research position equivalent to that of Assistant Professor in a University, College or Accredited Research Institution/industry with a minimum of seven publications in the peer-reviewed or UGC-listed journals and a total research score of Seventy-five (75) as per the criteria given in Appendix II, Table 2 of UGC Regulation, 2018.





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## QUALIFICATION AND ELIGIBILITY (For Empanelment of Guest Faculty in Pharmacy)

### QUALIFICATION:

Minimum Qualification for empanelment of Guest Faculty shall be as per the “UGC Regulations on Minimum Qualifications for Appointment of Teachers and other Academic Staff in Universities and Colleges and other Measures for the Maintenance of Standards in Higher Education, 2018” and amendments as notified by the UGC from time to time.

1. The empanelment of Guest Faculty to the various posts shall be on the basis of merit through the notification in newspaper(s) and University Website: [www.uok.ac.in](http://www.uok.ac.in), followed by the Scrutiny and Interaction Committee.
2. The minimum qualifications required for the empanelment of guest faculty as Assistant Professor, Associate Professor, shall be as specified by the UGC in these Regulations.
3. The National Eligibility Test (NET) or an accredited test (State Level Eligibility Test SLET / SET) shall remain the minimum eligibility for empanelment of Assistant Professor and equivalent positions wherever provided in these Regulations. However, the clearing of NET / SLET / SET shall not be required for candidates in such disciplines for which NET/SLET/SET has not been conducted.
4. A minimum of 55% marks (or an equivalent grade in a point-scale, wherever the grading system is followed) at the Master’s level shall be the essential qualification for guest faculty. A relaxation of 5% shall be allowed at the Bachelor’s as well as at the Master’s level for the candidates belonging to Scheduled Caste / Scheduled Tribe / Other Backward Classes (Non-creamy Layer) / Differently abled ((a) Blindness and low vision; (b) Deaf and Hard of Hearing; (c) Locomotor disability including cerebral palsy, leprosy cured, dwarfism, acid-attack victims and muscular dystrophy; (d) Autism, intellectual disability, specific learning disability and mental illness; (e) Multiple disabilities from amongst persons under (a) to (d) including deaf-blindness) for the purpose of eligibility and assessing good academic record for empanelment. The eligibility marks of 55% marks (or an equivalent grade in a point scale wherever the grading system is followed) and the relaxation of 5% to the categories mentioned above are permissible, based only on the qualifying marks without including any grace mark procedure.
5. A relaxation of 5% shall be provided, (from 55% to 50% of the marks) to the Ph.D. Degree holders who have obtained their Master’s Degree prior to 19 September, 1991.
6. A relevant grade which is regarded as equivalent of 55%, wherever the grading system is followed by a recognized university, at the Master’s level shall also be considered valid.

7. The Ph.D. Degree shall be a mandatory qualification for empanelment to the post of Associate Professor. However, first class B. Pharm. with Master's degree in Pharmacy (M. Pharm.) in appropriate branch of specialization in Pharmacy along with five-year experience in teaching or research at the level of Assistant Professor or equivalent in PCI approved / recognized pharmacy college may be considered as a minimum qualification as per the PCI norms. A PCI recognized Pharm.D. degree holder shall also be eligible for the posts of Associate Professor in the subjects of pathophysiology, pharmacology and pharmacy practice.
8. The Ph.D. Degree shall be a mandatory qualification for empanelment to the post of Assistant Professor in Universities with effect from 01.07.2021. However, first class B. Pharm. with Master's degree in Pharmacy (M. Pharm.) in appropriate branch of specialization in Pharmacy (Qualification must be PCI recognized) may be considered as a minimum qualification as per the PCI norms.
9. The time taken by candidates to acquire M.Phil. and / or Ph.D. Degree shall not be considered as teaching/research experience to be claimed for appointment to the teaching positions. Further the period of active service spent on pursuing Research Degree simultaneously with teaching assignment without taking any kind of leave, shall be counted as teaching experience.
10. No person shall be empaneled as guest faculty if such person does not fulfill the requirements as to the qualifications for the above-mentioned posts.

**ELIGIBILITY:**

1. All pharmacy teachers must possess a basic degree recognized by the Pharmacy Council of India (PCI) in pharmacy obtained from an examining authority (University) approved by the Pharmacy Council of India under section 12 of the Pharmacy Act, 1948.
2. The candidate should be registered in the register of pharmacists maintained by a State Pharmacy Council.
3. Only those teachers with M. Pharm. / Pharm.D. or Ph.D. qualifications recognized by the Pharmacy Council of India (PCI) who have undergone B. Pharm. course from an institution approved by the Pharmacy Council of India under Section 12 of the Pharmacy Act, 1948 shall be recognized as pharmacy teachers.
4. Only those teachers who possess at least five years teaching experience obtained in approved / recognized Pharmacy College after passing M. Pharm. / Pharm.D. course or three years teaching experience after Ph.D. shall be recognized by the PCI as postgraduate pharmacy teachers.

**I. ASSISTANT PROFESSOR**

**Eligibility A or B:**

**A.**

- (i) A Master's degree with 55% marks (or an equivalent grade in a point-scale wherever the grading system is followed) in a concerned/relevant/allied subject from an Indian University, or an equivalent degree from an accredited foreign university.

- (ii) Besides fulfilling the above qualifications, the candidate must have cleared the National Eligibility Test (NET) conducted by the UGC or the CSIR, or a similar test accredited by the UGC, like SLET/SET or who are or have been awarded a Ph. D. Degree in accordance with the University Grants Commission (Minimum Standards and Procedure for Award of M.Phil./Ph.D. Degree) Regulations, 2009 or 2016 and their amendments from time to time as the case may be exempted from NET / SLET / SET:

*Provided*, the candidates registered for the Ph.D. programme prior to July 11, 2009, shall be governed by the provisions of the then existing Ordinances/Bye-laws/Regulations of the Institution awarding the degree and such Ph.D. candidates shall be exempted from the requirement of NET/SLET/SET for Assistant Professor or equivalent positions in Universities / Colleges / Institutions subject to the fulfillment of the following conditions: -

- (a) The Ph.D. degree of the candidate has been awarded in a regular mode;
- (b) The Ph.D. thesis has been evaluated by at least two external examiners;
- (c) An open Ph.D. viva voce of the candidate has been conducted;
- (d) The Candidate has published two research papers from his/her Ph.D. work, out of which at least one is in a refereed journal;
- (e) The candidate has presented at least two papers based on his/her Ph.D. work in conferences/seminars sponsored/funded/supported by the UGC / ICSSR / CSIR or any similar agency.

*The fulfillment of these conditions is to be certified by the Registrar or the Dean (Academic Affairs) of the University concerned.*

**Note:** NET/SLET/SET shall also not be required for such Masters Programmes in disciplines for which NET/SLET/SET is not conducted by the UGC, CSIR or similar test accredited by the UGC, like SLET/SET.

**OR**

- B.** The Ph.D. degree has been obtained from a foreign university/institution with a ranking among top 500 in the World University Ranking (at any time) by any one of the following: (i) Quacquarelli Symonds (QS) (ii) the Times Higher Education (THE) or (iii) the Academic Ranking of World Universities (ARWU) of the Shanghai Jiao Tong University (Shanghai).

## **II. ASSOCIATE PROFESSOR**

- (i) A good academic record, with a Ph.D. Degree in the concerned / allied / relevant disciplines.
- (ii) A Master's Degree with at least 55% marks (or an equivalent grade in a point-scale, wherever the grading system is followed).
- (ii) A minimum of eight years of experience of teaching and / or research in an academic / research position equivalent to that of Assistant Professor in a University, College or Accredited Research Institution/industry with a minimum of seven publications in the peer-reviewed or UGC-listed journals and a total research score of seventy-five (75) as per the criteria given in Appendix II, Table 2 of UGC Regulation, 2018.



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## CRITERIA FOR SHORTLISTING (For Empanelment of Guest Faculty)

### 1. Criteria for Short-listing of Candidates for the Post of Assistant Professor in Universities (as per UGC Regulations 2018):

**Table-1**

S N.	Academic Record	Score			
1	<b>Graduation</b>	80% & Above = 15	60% to less than 80% = 13	55% to less than 60% = 10	45% to less than 55% = 05
2	<b>Post-Graduation</b>	80% & Above = 25	60% to less than 80% = 23	55% (50% in case of SC / ST / OBC (non-creamy layer) / PWD) to less than 60% = 20	
3	<b>M.Phil.</b>	60% & Above = 07	55% to less than 60% = 05		
4	<b>Ph.D.</b>	30			
5	<b>NET with JRF</b>	07			
	<b>NET</b>	05			
	<b>SLET / SET</b>	03			
6	<b>Awards</b>				
	(i) International / National Level (Awards given by International Organizations / Government of India / Government of India recognized National Level Bodies)	03			
	(ii) State-Level (Awards given by State Government)	02			
7	<b>Research Publications</b> (2 marks for each research publications published in Peer-Reviewed or UGC-listed Journals)	10			
8	<b>Teaching / Post-Doctoral Experience</b> (2 marks for one year each) #	10			

# However, if the period of teaching/post-doctoral experience is less than one year then the marks shall be reduced proportionately.

Note:

- (A) (i) M.Phil. + Ph.D. Maximum - 30 Marks  
(ii) JRF/NET/SET Maximum - 07 Marks  
(iii) In awards category Maximum - 03 Marks
- (B) Number of candidates to be called for interaction shall be decided by the university.
- (C) Total Score:

Academic Score	80
Research Publications	10
Teaching Experience	10
<b>TOTAL</b>	<b>100</b>

- (D) Score shall be valid for empanelment as guest faculty in department.

**2. Criteria for Short-listing of Candidates for the Post of Associate Professor in Universities (as per UGC Regulations 2018):**

Assessment will be based on evidence produced by the teacher such as: copy of publications, project sanction letter, utilization and completion certificates issued by the University and acknowledgements for patent filing and approval letters, students' Ph.D. award letter, etc.

**Table-2**

S. N.	Academic / Research Activity	Minimum API Score for Academic / Research Activity	
		Faculty of Sciences / Engineering / Agriculture / Medical / Veterinary Sciences	Faculty of Languages / Humanities / Arts / Social Sciences / Library / Education / Physical Education / Commerce / Management & Other related disciplines
1.	Research Papers in Peer Reviewed or UGC listed Journals	08 per Paper	10 per Paper
2.	<b>Publications (other than Research papers)</b>		
	<b>(a) Books authored which are published by:</b>		
	International publishers	12	12
	National Publishers	10	10
	Chapter in Edited Book	05	05
	Editor of Book by International Publisher	10	10
	Editor of Book by National Publisher	08	08
	<b>(b) Translation works in Indian and Foreign Languages by qualified faculties</b>		
	Chapter or Research paper	03	03
	Book	08	08
3.	<b>Creation of ICT mediated Teaching Learning pedagogy and content and development of new and innovative courses and curricula</b>		
	<b>(a) Development of Innovative pedagogy</b>	05	05
	<b>(b) Design of new curricula and courses</b>	02 per curricula / course	02 per curricula / course
	<b>(c) MOOCs</b>		
	Development of complete MOOCs in 4 quadrants (4 credit course) (In case of MOOCs of lesser credits 05 marks /credit)	20	20
	MOOCs (developed in 4 quadrant) per	05	05

	module / lecture		
	Content writer / subject matter expert for each module of MOOCs (at least one quadrant)	02	02
	Course Coordinator for MOOCs (4 credit course) (In case of MOOCs of lesser credits 02 marks / credit)	08	08
	<b>(d) E-Content</b>		
	Development of e-Content in 4 quadrants for a complete course/e-book	12	12
	e-Content (developed in 4 quadrants) per module	05	05
	Contribution to development of e-content module in complete course / paper /e-book (at least one quadrant)	02	02
	Editor of e-content for complete course/ paper /e-book	10	10
<b>4.</b>	<b>(a) Research guidance</b>		
	Ph.D.	10 per degree awarded 05 per thesis submitted	10 per degree awarded 05 per thesis submitted
	M.Phil./P.G. dissertation	02 per degree awarded	02 per degree awarded
	<b>(b) Research Projects Completed</b>		
	More than 10 lakhs	10 per project	10 per project
	Less than 10 lakhs	05 per project	05 per project
	<b>(c) Research Projects Ongoing:</b>		
	More than 10 lakhs	05 per project	05 per project
	Less than 10 lakhs	02 per project	02 per project
	<b>(d) Consultancy</b>	03	03
<b>5.</b>	<b>(a) Patents</b>		
	International	10	10
	National	07	07
	<b>(b) *Policy Document (Submitted to an International body/organization like UNO / UNESCO / World Bank / International Monetary Fund etc. or Central Government or</b>		

	<b>State Government)</b>		
	International	10	10
	National	07	07
	State	04	04
	<b>(c) Awards/Fellowship</b>		
	International	07	07
	National	05	05
<b>6.</b>	<b>*Invited lectures / Resource Person/ paper presentation in Seminars/ Conferences/full paper in Conference Proceedings (Paper presented in Seminars/Conferences and also published as full paper in Conference Proceedings will be counted only once)</b>		
	International (Abroad)	07	07
	International (within country)	05	05
	National	03	03
	State / University	02	02

**The Research score for research papers would be augmented as follows:**

Peer-Reviewed or UGC-listed Journals (Impact factor to be determined as per Thomson Reuters list):

- |  |   |           |
|--|---|-----------|
| (i) Paper in refereed journals without impact factor | - | 5 Points  |
| (ii) Paper with impact factor less than 1            | - | 10 Points |
| (iii) Paper with impact factor between 1 and 2       | - | 15 Points |
| (iv) Paper with impact factor between 2 and 5        | - | 20 Points |
| (v) Paper with impact factor between 5 and 10        | - | 25 Points |
| (vi) Paper with impact factor >10                    | - | 30 Points |

(a) Two authors: 70% of total value of publication for each author.

(b) More than two authors: 70% of total value of publication for the First / Principal / Corresponding author and 30% of total value of publication for each of the joint authors.

Joint Projects: Principal Investigator and Co-investigator would get 50% each.

**Note:**

- Paper presented if part of edited book or proceeding then it can be claimed only once.
- For joint supervision of research students, the formula shall be 70% of the total score for Supervisor and Co-supervisor. Supervisor and Co-supervisor, both shall get 7 marks each.
- \*For the purpose of calculating research score of the teacher, the combined research score from the categories of 5(b). Policy Document and 6. Invited lectures/Resource Person/Paper presentation shall have an upper capping of thirty percent of the total research score of the teacher concerned.
- The research score shall be from the minimum of three categories out of six categories.



# University of Kota, Kota

Near Kabir Circle, M.B.S. Marg, Kota (Rajasthan)-324005

## APPLICATION FORM (For Empanelment of Guest Faculty)

**Applied for the post of** : .....  
**Department** : .....  
**Subject** : .....  
**Application Fee details** : .....

### PART-A: PERSONAL DETAILS

1.	Name of Candidate (in English) (in Block Letters)	:											<i>Paste Your Recent Passport Size Coloured Photograph</i>
2.	अभ्यर्थी का नाम (हिन्दी में)	:											
3.	Father's Name	:											
4.	Mother's Name	:											
5.	Gender	:											
6.	Date of Birth (DD/MM/YYYY) and Age (in Years as on last date of submission of Application Form)	:											
7.	Caste Category (Please Tick)	:	Gen	SC	ST	OBC	MBC	EWS					
8.	Minority Community (Please Tick)	:	Yes	No	if Yes, then type of Minority								
9.	Persons with Disabilities (PwD) (Please Tick)	:	Yes	No	if Yes, then type and percentage of PwD								
			Types of PwD			Percentage of PwD							
10.	Marital Status (Please Tick)	:	Married			Unmarried							
11.	State of Domicile	:						Nationality					
12.	Permanent Address	:											
13.	Address for Correspondence	:											
14.	Mobile No., E-mail ID	:											
15.	Recognized ID proof	:											

### PART-B: ACADEMIC QUALIFICATIONS

S. No.	Name of Examination Passed	Year of Exam. Passed	Name of the Board / University or other Examining body	Marks obtained / Max. Marks	% or Grade of Marks	Class / Division	Subjects (Mention distinction, if any)	Encl. No.
1.	High School / Secondary or equivalent							
2.	Higher Sec./ Sr. Sec. / Intermediate / PUC or equivalent							
3.	Bachelor's Degree							



	or equivalent							
4.	Master's Degree or equivalent							
5.	Any other Degree(s)/ Diploma							
6.	M.Phil.							
7.	Ph.D.							
8.	NET with JRF							
9.	NET							
10.	SLET / SET							
11.	Awards: International/ National/ State Level							
12.	Any Other							

### Details regarding Ph.D. degree

Title of the Ph.D. Thesis:

.....  
 .....  
 .....

S. No.	Particulars	Details	Encl. No.
1.	Date of Registration of Ph.D.		
2.	Date of Submission of Ph.D. Thesis		
3.	Date of Award of Ph.D. degree		
4.	Whether Ph.D. is according to UGC Regulations under force?		
5.	Whether any kind of leave was taken during the Ph.D. period?		

**Note: The PhD Degree of the non-NET/SLET/SET qualified applicants must be as per the UGC regulation(s). Such candidates are required to submit NET/SLET/SET exemption certificate as prescribed by the UGC, New Delhi for the post of Assistant Professor.**

### PART-C: WORK EXPERIENCE

#### 1. Present Position (if any):

Name and Address of Employer	Post / Designation	Pay Scale and Grade Pay or Pay Level	Basic Pay	Date of Joining	Ad-hoc / Temporary / Permanent / Contractual	Total Exp.	Self-Assessed Score	Encl. No.

#### 2. Past Teaching Experience (UG & PG Classes or only PG Classes):

S. No.	Post / Designation	Pay Scale and Basic Pay or Pay Level	Name and Address of Employer	Total Teaching Experience			Ad-hoc / Temporary / Permanent / Contractual	UG / PG	Self-Assessed Score	Encl. No.
				From	To	Total				
1.										

2.										
3.										
4.										
5.										
6.										

**PART-D: ACADEMIC / RESEARCH SCORE**

**(i) SUMMARY SHEET - ASSISTANT PROFESSOR BASED ON TABLE 1**

S. No.	Academic Activity	Score Claimed by the Candidate	Score Verified by the University	Encl. No.
1.	Graduation			
2.	Post-Graduation			
3.	M.Phil.			
4.	Ph.D.			
5.	NET with JRF			
	NET			
	SLET / SET			
6.	Awards International / National /State-Level			
7.	Research Publications (2 marks for each research publications published in Peer-Reviewed or UGC-listed Journals)			
8.	Teaching / Post-Doctoral Experience (2 marks for one year each)			
<b>GRAND TOTAL OF ACADEMIC SCORE (from 1 to 8)</b>				

**(ii) SUMMARY SHEET-ASSOCIATE PROFESSOR BASED ON TABLE 2**

S. No.	Academic / Research Activity	Score Claimed by the Candidate	Score Verified by the University	Encl. No.
1.	Research Papers in Peer Reviewed or UGC listed Journals			
2.	Publications (other than Research papers)			
3.	Creation of ICT mediated Teaching Learning pedagogy, etc.			
4.	Research Guidance and Project			
5.	Patents and Awards/Fellowship			
6.	Invited lectures/Resource Person/paper presentation			
<b>GRAND TOTAL OF ACADEMIC / RESEARCH SCORE (from 1 to 6)</b>				

**Note: Please read the UGC regulation/Guidelines 2018 before filling the application form. All the entries should be filled up by the candidate along with supporting documents, if any. Incomplete application form will be rejected without any notice.**

## **DECLARATION**

I solemnly declare that all the statements made by me in this application are true and correct to the best of my knowledge and belief. I further understand that in the event of any information furnished by me is found false or incorrect, my candidature as Guest faculty is liable to be terminated at any stage of empanelment without any prior notice.

I have read and understood all the relevant information, terms and conditions, and I shall abide by the same as also any other ordinances, statutes, rules and regulations that may be made by the University hereafter. I also understand that it is a temporary arrangement on need basis and do not have any legal right for continuation and I shall not demand for any appointment letter.

It is also declared and certified that I have not been convicted by a court of Law for any offence which involves moral turpitude. No any criminal case is pending against me in any court of Law. I have not indulged in any of the acts of misconduct such as participating in Gherao of any educational authority, whether academic or administrative, manhandling or abusing such authority or damaging any building or other property. I have not been found to have used unfair means in any examination and have not gravely misbehaved with a teacher or found to have tampered with or forged a marks-sheet, certificate or degree.

Place:

Date:

**Signature of Applicant**

**AFFIDAVIT AND UNDERTAKING**

*(To be submitted by the candidate on Rs. 100/- non-judicial stamp paper duly notarized at the time of reporting the duties as Guest Faculty in Vidya Sambal Yojana)*

I..... S/o,D/o,W/o  
.....age.....resident of  
..... hereby, undertakes that:

- 1. I have read and understood all the terms and conditions as mentioned by the University along with notification which are applicable for the purely temporary empanelment of the Guest Faculty of ..... and I will abide by the same.
- 2. I have read and understood the letter No. P.16(3) Edu-4/2022 Dated 28.11.2022 of the Higher Education Department and P.6(2) / Finance / Gen. A&F Rules / 2021 Dated 30-03-2021 of the Finance Department, Govt. of Rajasthan for this empanelment.
- 3. I understood that my empanelment as Guest Faculty of ..... is absolutely on temporary and remuneration basis as per the requirement of the Department only for the session 2023-24 and does not constitute any kind of employment or creation teaching posts and/or engagement of any post existing or otherwise by the University.
- 4. I understood that if any information / document furnished is found false/incorrect, the empanelment will be discontinued by the University with immediate effect at any stage without giving any prior information to me.
- 5. I understood that my performance as empaneled guest faculty is found unsatisfactory, the empanelment shall be discontinued immediately at any stage of the empanelment without giving any prior information to me.
- 6. I will not make any such claim of permanency or regularization or extension of this empanelment and/or a claim to treat me for being a regular employee consequent upon this engagement.
- 7. I will have no right to precede any legal and administrative activity against the University on the basis of this empanelment.
- 8. There is no vigilance case / disciplinary proceeding / or any other case / critical case / proceeding is pending or contemplated against me as on date.
- 9. I will maintain the confidentiality of official record and information and violation of this will be liable for punitive action against me as per the rules.
- 10. I have gone through all the terms and conditions of this Empanelment of the Guest Faculty and will be abide them.
- 11. The University has reserve the right to discontinue my empanelment at any stage without any reason.

Signature.....

Name: .....

**VERIFICATION**

I, ..... S/o, D/o, W/o ..... do hereby verify that the facts stated in the above affidavit are true and correct to the best of my knowledge. No part of the same is false and no information has been concealed thereof.

Place .....

Signature.....

Date: .....

Name: .....