



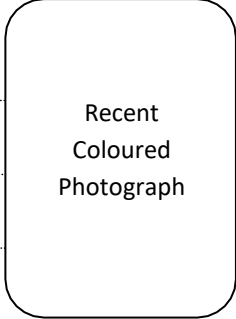
# UNIVERSITY OF KOTA, KOTA

M.B.S. Marg, Near Kabir Circle, Kota

## Performa for approval of Supervisor for supervising / guiding Doctoral Research for award of Ph.D. Degree

(to be submitted to the Dean (Research, Innovation and Consultancy))

**Note: 1. Write 'Not Applicable' if necessary, Don't leave any column blank. Cutting / overwriting is not allowed.**



- i) Name (in Capital Letters): .....
- ii) Father's Name (in Capital Letters): .....
- iii) Date of Birth: ....., Nationality: .....
- iv) Office Address: .....
- v) Contact Nos.: ....., E-Mail ID: .....
- vi) Discipline: .....
- vii) Specialization: .....
- viii) **ACADEMIC RECORD** (Details of all examinations, starting from graduation. Enclose self attested copies of certificates):

S. No.	Examination	Institution / University	Pass-out Year	Subject(s)	%age of marks
1					
2					
3					
4					

- ix) Major Publications:
  - (a) Total numbers: .....
  - (b) Details of Publications (please attach a separate list with following information)

S. No.	Authors	Title	Year	Journal, Volume and No.
1				
2				

x) Sponsored / Consultancy Research Projects (please attach a separate list with following information, if required)

S. No.	Title	Funding Agency	Duration (with dates)	Amount (Rs.)
1				
2				

xi) Teaching Experience:

U.G./P.G.	Years	Subjects taught	Department
Under-Graduate			
Post-Graduate			

Please enclosed self attested photo copy of the relevant documents / Certificates, without required documents the application will not entertained.

Enclosure :-

1. Mark sheet of U.G.
2. Mark sheet of P.G.
3. Ph.D. Certificate
4. Copy of appointment Letter
5. P.G. teaching experience Certificate
6. Copies of Publications

Date: .....

.....  
(Signatures)

Name of Supervisor: .....

Designation: .....

E-mail I.D.: .....

Institute: .....

.....  
University: .....

**To be Verify by the Head of the Institute**

Date: .....

Signature of Principal (With Seal)  
(Where supervisor is working)

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**FOR OFFICE USE ONLY**

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Recommended as the Research Supervisor to guide doctoral research in Ph.D. in University of Kota  
Kota, in the area of .....

**Departmental Research Committee (DRC)**

<b>Name</b>	<b>Status</b>	<b>Signatures</b>
1. ....	Chairman	.....
2. ....	Member	.....
3. ....	Member	.....
4. ....	Member	.....
5. ....	Member	.....

On the recommendation of DRC/SRC the applicant may be recognized as Research Supervisor.

Director (Research)

**Hon'ble Vice Chancellor**



# UNIVERSITY OF KOTA, KOTA

MBS Road Kota, Near Kabir Circle -324005

## **Norms for approval of Research Supervisor :-**

- i. All research work leading to the award of Ph.D degree shall be carried out under the supervision of the registered research supervisor(s) of the University either in the University Department/Institution/College or at approved research centers of the University.
- ii. All faculty members who were recognized as Research Supervisor by the respective universities before the implementation of UGC Regulation – 2016 for PhD/M.Phil, shall continue to act as Research Supervisors.
- iii. Any regular Professor of the University/Institution/Deemed to be University/College with at least five research publications in refereed journals and any regular Associate/Assistant Professor University/Institution/Deemed to be University/College with a Ph.D Degree and at least two research publications in refereed journals shall be recognized as Research Supervisor.  
Provided that in areas /disciplines where there are no or very limited number of refereed journals, the institution may relax the above condition for recognition of a person as Research Supervisor with reason recorded in writing.
- iv. Only a full time regular teacher of concerned University/Institution, Deemed to be University/College can act as a supervisor. The external Supervisor are not allowed. However, Co-Supervisor can be allowed in interdisciplinary areas from the department of the same institute or other related institutions with approval of Research Board.
- v. The allocation of Research Supervisor for a selected research scholar shall be decided by the Department concerned depending upon the number of scholars per supervisor, the available specialization among the supervisors and research interest of the research scholar indicated at the time of interview/viva-voce.
- vi. In case of topics that are of interdisciplinary nature where the department concerned feels that the expertise in the department has to be supplemented from outside, Department may appoint a Research Supervisor from the Department itself, who shall be known as Research Supervisor and a Co-Supervisor from outside the Department/faculty/Institution on such terms and conditions as may be specified and agreed upon by the consenting Institution/College.
- vii. At any given point of time the Research Supervisor/Co-Supervisor shall not be allowed to guide research scholars more than the number as specified below:  
(i) Professor – 08 (ii) Associate Professor – 06 (iii) Assistant Professor – 04.
- viii. In case of relocation of a Ph.D. scholar due to marriage or otherwise, the research data shall be allowed to be transferred to the University to which the scholar intends to relocate, provided all the other conditions in these regulations/guidelines are followed in letter and spirit and the research work does not pertain to project secured by the parent institution/supervisor from any funding agency. The scholar shall however give due credit to the parent guide and institution for the part of research already done.

- ix. The faculty members working in Government/Autonomous Universities, may not be allowed to act as Supervisor in private Universities.
- x. A faculty member willing to act as Research Supervisor shall have to apply for registration as Research Supervisor through Dean (Research) in prescribed form to the Research Board. The Research Board shall notify the approved Research Supervisors of the University.
- xi. In special circumstances, a full-time research scholar may be permitted to carry out his research outside the University/Research Center subject to the approval by the Research Board on the recommendations of DRC. In such cases one co-supervisor is a must from the approved work place.
- xii. No person shall be allowed to supervise one's close relations. The term close relation include spouse, children, sister, brother, grand children, nephew, niece, grand niece, grand nephew, uncle, aunt, first cousin, son-in-law, daughter-in-law and nephew, niece, grand niece and nephew of supervisor's wife.
- xiii. A person having less than two years to his retirement shall not be allotted a new research scholar.
- xiv. Universities shall make appropriate provision so that eligible research supervisors do not refuse to guide research scholars.